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**University of**

**Department of /**

**College of /**

**Subject /**

**Course Book – Year 1, 2, 3, 4….**

**Lecturer's name BSc, PGdip, MSc, PhD**

**Academic Year: 2015/2016**

**Course Book**

|  |  |  |
| --- | --- | --- |
| **1. Course name** |  | |
| **2. Lecturer in charge** |  | |
| **3. Department/ College** |  | |
| **4. Contact** | **e-mail:**  **Tel:** | |
| **5. Time (in hours) per week** | **For example Theory: 2**  **Practical: 3** | |
| **6. Office hours** | **Availability of the lecturer during the week** | |
| **7. Course code** |  | |
| **8. Teacher's academic profile** | **e.g Webpage, Blog, Moodle…**  **or few paragraphs about not less than 100 words** | |
| **9. Keywords** |  | |
| **10. Course overview:**  **In this section the lecturer shall write an overview about the subject he/she is giving. The course overview must cover:**  **▪ The importance of studying the subject ▪ Understanding of the fundamental concepts of the course ▪ Principles and theories of the course ▪ A sound knowledge of the major areas of the subject ▪ Sufficient knowledge and understanding to secure employment**  **This should be not less than 200 words** | | |
| **11. Course objective:**  This should be not less than 100 words | | |
| **12. Student's obligation**  **In this section the lecturer shall write the role of students and their obligations throughout the academic year, for example the attendance and completion of all tests, exams, assignments, reports , essays…etc**  لێره‌ مامۆستا به‌رپرسیارێتی قوتابی خوێندکار ڕوونده‌کاته‌وه‌ سه‌باره‌ت به‌ کۆرسه‌که‌ بۆ نموونه‌ ئاماده‌بوونی قوتابیان له‌ وانه‌کاندا، له‌ تاقیکردنه‌وه‌کاندا، راپۆرت و ووتار نووسین... هتد. | | |
| **13. Forms of teaching**  لێره‌ مامۆستا جۆری وانه‌ ووتنه‌وه‌ ده‌نووسێت، بۆ نموونه‌:‌ داتاشۆ و پاوه‌رپۆینت، ‌سه‌ر ته‌خته‌ڕه‌ش، ته‌خته‌ی سپی، یان‌ مه‌لزه‌مه‌... هتد | | |
| **14. Assessment scheme**  Breakdown of overall assessment and examination  لێره‌ مامۆستا جۆری هه‌ڵسه‌نگاندن (تاقیکردنه‌وه‌کان یان ئه‌زموونه‌کان) ده‌نووسێت بۆ نموونه‌ تاقیکردنه‌وه‌ی مانگانه‌، کویزه‌کان، بیرکردنه‌وه‌ی ڕه‌خنه‌گرانه (پریزه‌نته‌یشن)، ڕاپۆرت نووسین، ووتار نووسین‌ یان ئاماده‌نه‌بوونی خوێندکار له‌ پۆلدا...هتد. ئامانه‌ چه‌ند نمره‌ی له‌سه‌رده‌بێت و مامۆستا چۆن نمره‌کان دابه‌شده‌کات؟‌ | | |
| **15. Student learning outcome:**  پڕکردنه‌وه‌ی ئه‌م خانه‌یه‌ زۆر گرنگه‌، مامۆستا ده‌رئه‌نجامه‌کانی فێربوون ده‌نووسێت. بۆ نموونه‌: ڕوونی ئامانجه‌ سه‌ره‌کیه‌کانی کۆرسه‌که‌ (بابه‌ته‌که‌) بۆ خوێندکار‌  گونجاندنی ناوه‌ڕۆکی کۆرسه‌که‌ به‌ پێویستی ده‌ره‌وه‌ و بازاڕی کار  قوتابی چی نوێ فێرده‌بێت له‌ ڕێگه‌ی پێدان ئه‌م کۆرسه‌وه‌؟  This should be not less than 100 words | | |
| **16. Course Reading List and References‌:**  ▪ Key references:  ▪ Useful references:  ▪ Magazines and review (internet): | | |
| **17. The Topics:** | | **Lecturer's name** |
| In this section The lecturer shall write titles of all topics he/she is going to give during the term. This also include a brief description of the objectives of each topic, date and time of the lecture  Each term should include not less than 16 weeks | | Lecturer's name  ex: (2 hrs)  ex: 14/10/2015 |
| **18. Practical Topics (If there is any)** | |  |
| In this section The lecturer shall write titles of all practical topics he/she is going to give during the term. This also include a brief description of the objectives of each topic, date and time of the lecture | | Lecturer's name  ex: (3-4 hrs)  ex: 14/10/2015 |
| **19. Examinations:**  ***1. Compositional:*** In this type of exam the questions usually starts with Explain how, What are the reasons for…?, Why…?, How….?  With their typical answers  Examples should be provided  ***2.******True or false type of exams:***  In this type of exam a short sentence about a specific subject will be provided, and then students will comment on the trueness or falseness of this particular sentence.  Examples should be provided  ***3. Multiple choices:***  In this type of exam there will be a number of phrases next or below a statement, students will match the correct phrase.  Examples should be provided. | | |
| **20. Extra notes:**  Here the lecturer shall write any note or comment that is not covered in this template and he/she wishes to enrich the course book with his/her valuable remarks. | | |
| **21. Peer review**  This course book has to be reviewed and signed by a peer. The peer approves the contents of your course book by writing few sentences in this section.  *(A peer is person who has enough knowledge about the subject you are teaching, he/she has to be a professor, assistant professor a lecturer or an expert in the field of your subject) .* | | |